

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

A meeting of the Georgia State Board of Landscape Architects was held on Wednesday, September 14, 2005, at the Office of the Division Director, Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

The following Board Members were present:

Michael W. Breedlove, Chairman
Jaydee Atkins Ager, Consumer Member
D. Chad Baker, Landscape Architect
Rebecca R. Kirk, Landscape Architect

Others present were:

Gwyn H. Ridley, Executive Director
Annie Ruth Parks, Applications Specialist
Marie S. Urquhart, Board Secretary
Ireca Rose, Board Secretary
Laura Gaynor, Region 3 Director CLARB

Chairman Breedlove established that a quorum was present at 9:32 a.m. and called the meeting to order.

Ms. Ager made a motion to **approve** the minutes of the June 29, 2005 Board meeting.
Ms. Kirk seconded the motion. The motion carried unanimously.

The Board held a public hearing at 9:40 a.m. regarding adoption of the proposed amendments to Rule 310-2-.01 - Applications of the Georgia State Board of Landscape Architects. No written comments were received and no interested parties attended the hearing. The public hearing was adjourned at 9:45 a.m. The Board meeting was reconvened at 9:45 a.m. by Chairman Breedlove. Ms. Kirk made a motion to adopt the proposed amendments to Rules 310-2-.01 – Applications. Ms. Ager seconded the motion. Members Ager, Baker, Breedlove, and Kirk voted to adopt the rules as posted. (See Attachment #1.)

Ms. Gaynor met with the Board to discuss improving the relationship and communications between the Board and CLARB. The Board discussed concerns and issues regarding the L.A.R.E. checks and balances regarding candidates not having prior approval from the Board before taking the examination. The Board also expressed concerns that the storm water management – water quality issues and the environment remain on the examination. Ms. Gaynor stated that applicants would still be tested on these topics.

Mr. Baker gave a report to the Board on the 2005 CLARB Annual Meeting in Los Angeles, California. Ms. Gaynor also gave remarks on the annual meeting.

Ms. Ager made a motion to enter into **Executive Session**, in accordance with O.C.G.A. 43-1-2(k) and 43-1-19(h) to deliberate on applications, investigations and to receive investigative reports. Ms. Kirk seconded the motion. Voting in favor of the motion were those members present who included Board members Ager, Baker, Breedlove, and Kirk. The Board concluded **Executive Session** in order to act on these matters and to continue with the public session.

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

Applications:

Ms. Parks presented the following Landscape Architect applications for the Board's review.

Mr. Baker made a motion to **approve** the following applications for examination, reciprocity, reinstatements, and temporary licensure that met certification requirements. Ms. Ager seconded the motion. The motion carried unanimously.

Examination:

The following applicants were **approved** to take the L.A.R.E.:

Ryan Michael Bentley
Robert Jason Byard
Jon Robert Cauthen
Melinda Lorie Cochran
Albert J. Cunningham
Joshua David Dunn
Leigh M. Fitts
David Alan Griffin
Stephen Andrew Henderson
Amanda S. Justice
Ray Myers
Matthew W. Raulerson
David Russell Seamon
Chaozhong Wang
Susan Lea Wilkens

The following applicant was **approved** to take the L.A.R.E. pending proof of additional work experience:

Zachary Cain Bearden

The following applicants were **disapproved** to take the L.A.R.E. based on insufficient work experience:

Jennifer Marie Brehm
Scott A. Haines

The following applicants were **approved** for licensure in Georgia by Reciprocity pending passage of the Georgia Component Section of the Landscape Architect Registration Examination:

Katherine Elise Bennett
Herbert L. Meeks
Todd Kiersted Zieller

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

The following applicant was **approved** for licensure in Georgia by Reciprocity upon receipt of the signature page of the application with notary seal and pending passage of the Georgia Component Section of the Landscape Architect Registration Examination:

David P. Howerton

Temporary License:

The following applicants were **approved** for temporary licensure:

Shane Coen
Vivian Llambi
Herbert L. Meeks
Ted H. Spaid

The Board Chairman will review the present rules governing temporary licensure and will update the Board on any necessary revisions.

Reinstatement:

The following applicants were **approved** for reinstatement of an expired license:

Charles E. Brown
Marguerite L. Koepke
Wesley B. Wazni

The following applicants were **disapproved** for reinstatement of an expired license pending receipt of additional continuing education documentation:

Patricia M. O'Donnell
Sean Montgomery Wilson, Sr.

Licensed:

The Board reviewed and approved the following list of Landscape Architects licensed since the last review:

License Number	Name	License Date	License Method
LA001414	Charles Joseph Anderson, Jr.	09/02/2005	Reciprocity
LA001415	Gary Michael Fishbeck	09/02/2005	Reciprocity
LA001416	Jennifer S. McClenaghan	09/02/2005	Reciprocity

Correspondence, Written Requests and Inquiries:

Clarence Chafee – CLARB: The Board reviewed memorandum regarding a candidate taking the L.A.R.E. without prior approval from the Board and the subsequent rejection of scores from the April 2005 Examination.

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

Enforcement Committee Report:

The Board heard a report from the Enforcement Committee.

LA060019: Ms. Kirk made a motion to close the case. Ms. Ager seconded the motion. The motion carried unanimously.

LA060020: Ms. Ager made a motion to close the case. Ms. Kirk seconded the motion. The motion carried unanimously.

Executive Director's Report:

The Executive Director updated the Board on the following items of interest:

- Travel funds
- Renewal notifications
- Application changes

Correspondence and Items of Information:

Dean Jack Crowley-UGA College of Environment and Design: The Board reviewed information concerning licensure of faculty members. Ms. Ridley will respond and provide the current status of licensure in Georgia.

Model Ordinances – Storm Water Management: The Board reviewed correspondence that was sent to 23 organizations and local jurisdictions to express concern regarding recent ordinances that restrict landscape architects from sealing storm water management plans. A recommendation was made to send the correspondence to the City of Rome and also to Floyd County.

ASLA: The Board discussed concerns regarding the American Society of Landscape Architects (ASLA) designation after a person's name, especially if the person is unlicensed. Mr. Baker made a motion to request advice from the Board Attorney on the use of the designation as it relates to the title law. Ms. Kirk seconded the motion. The motion carried unanimously.

The Board reviewed other miscellaneous correspondence and information that did not require a vote or action.

2006 Examination Dates:

The Board reviewed the examination dates for 2006. Ms. Kirk made a motion to approve the examination dates. Ms. Ager seconded the motion. The motion carried unanimously.

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

2006 Board Meeting Dates:

The Board reviewed the Landscape Architect Board meeting dates for 2006. Mr. Baker made a motion to approve the following dates. Ms. Ager seconded the motion. The motion carried unanimously.

March 29, 2006
June 28, 2006
September 13, 2006

Policy:

The Board discussed the release of confidential information to lawful licensing authorities and law enforcement agencies under O.C.G.A. 43-1-19(h)(2). Ms. Kirk made a motion to adopt a policy that the results of investigations may be released to other lawful licensing authorities and official enforcement agencies, under O.C.G.A. 43-1-19(h)(2), providing the Enforcement Committee Chair and the Executive Director approve the release of the information; and the Board must be notified at the next scheduled meeting of any such release. Mr. Baker seconded the motion. The motion carried unanimously.

Other Business:

There was no further business and the meeting was adjourned at 11:52 a.m.

Marie S. Urquhart
Recorded by Board Secretary

Gwyn H. Ridley
Reviewed by Executive Director

Michael W. Breedlove
Chairman
Landscape Architects

Mollie L. Fleeman
Mollie L. Fleeman
Division Director

These minutes were approved on _____ December 19, 2005

These minutes were signed on _____ March 26, 2006

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

Attachment #1

September 14, 2005

Landscape Architects Board Minutes

**SYNOPSIS OF PROPOSED REVISIONS TO THE
GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS RULES FOR
APPLICATIONS-EXAMINATIONS CHAPTER 310-2**

Rule 310-2-.01 Applications for Licensure by Examination.

Purpose: Addresses applications for licensure by examination.

Main Features: Defines full-time versus part-time training pre-requisite for the examination.

**DIFFERENCES BETWEEN THE EXISTING RULE AND THE
PROPOSED AMENDMENTS TO THE
GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS RULES FOR
APPLICATIONS**

[Note: underlined text is proposed to be added; lined-through text is proposed to be deleted.]

310-2-.01 Applications.

(1) An application for ~~registration~~ licensure ~~for the~~ as a Landscape Architect by examination shall be submitted on a form provided by the Board and may be received at any time during regular business hours at the office of the Board. The deadlines for submission of applications to the Board office are:

June examination: March 1st for first-time applicants;
March 15th for re-exam applicants.

December examination: September 1st for first-time applicants;
September 30th for re-exam applicants.

(a) Each applicant sitting for the examination must obtain written approval from the Board prior to taking any portion (written and/or computer based) of any examination offering that occurs at any time during the year.

(2) An examination fee shall accompany the application.

(3) All portions of the application must be completed and the Board reserves the right to require the applicant to furnish proof of the statements made therein. Failure to supply additional evidence within the dates prescribed by the Board, or failure to appear before the Board, if requested, may be considered just and sufficient cause for ~~disapproval~~ denial of the application as an incomplete application.

(4) The Board reserves the right to retain any and all documents submitted.

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

(5) The Board may require evidence to support the adequacy of the training required. Successive periods of employment of less than 10 weeks may not be considered as part of a training described on the application.

(6) In order to be acceptable to the Board, the 18 months of training required in O.C.G.A. 43-23- as a prerequisite for the examination must be in the actual full-time practice of landscape architecture under the direct supervision of a registered landscape architect, registered architect, professional engineer, or registered land surveyor. Exceptions to the supervision requirements provided for in this paragraph will be considered by the Board on a case by case basis. It is the applicant's responsibility to provide adequate documentation to show evidence of having met the training requirement provided for in this paragraph. Full-time is defined as a minimum of 40 hours worked per week. In order for part-time work to fulfill the training requirement, 36 months of training with a minimum of 20 hours worked per week is required.

(7) Applicants who hold a Master of Landscape Architecture degree or a Master of Science degree in landscape architecture but who do not hold a Bachelor of Landscape Architecture degree or a Bachelor of Science degree in landscape architecture, must complete the training requirements provided for in O.C.G.A. 43-23-7 as a prerequisite for the examination.

(8) The Board will provide reasonable accommodation to a qualified applicant with a disability in accordance with the Americans With Disabilities Act. The request for an accommodation by an individual with a disability must be made in writing and received in the Board office by the application deadline along with appropriate documentation, as indicated in the Request for Disability Accommodation Guidelines.

O.C.G.A. §§ 43-1-7, 43-23-2, 43-23-4, 43-23-6, 43-23-7, and 43-23-8

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS

Board Meeting: September 14, 2005

Attachment

STATE OF GEORGIA

COUNTY OF BIBB

**AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Michael W. Breedlove, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS.
2. I am over the age of 18 and in all over aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On September 14, 2005 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.

GEORGIA STATE BOARD OF LANDSCAPE ARCHITECTS
Board Meeting: September 14, 2005

4. The legal authority for the closure of this meeting was:

OCGA 43-1-2 (k); 43-1-19(h)

5. The subject(s) discussed and the underlying facts supporting the closing of this meeting are:

RECEIPT OF AND DELIBERATIONS REGARDING APPLICATIONS
AND APPLICATION INFORMATION AND DELIBERATIONS
REGARDING INVESTIGATIONS AND ENFORCEMENT MATTERS;
RECEIPT OF THE RESULTS OF INVESTIGATIONS.

FURTHER THE AFFIANT SAYETH NOT.

Michael W. Breedlove
PRESIDING OFFICER

SWORN AND SUBSCRIBED BEFORE ME

This 14th day of September, 2005

Marie S. Urquhart
Notary Public